

**BETHESDA HALL (ANG MO KIO & DEPOT WALK)  
APPLICATION FOR EMPLOYMENT  
CONFIDENTIAL**

Position Applied For: \_\_\_\_\_

Salary Expected: \_\_\_\_\_ Earliest Commencement Date: \_\_\_\_\_

Name of the Referral (if any)? \_\_\_\_\_

Please complete the form and send with copies of certificates and testimonials to:  
**bethesdatk@gmail.com**  
**Attention to: Mr Wong Tuck Keong**

**1. PERSONAL PARTICULARS**

Full Name as in NRIC (English) \_\_\_\_\_ (Chinese): \_\_\_\_\_

Residential Address: \_\_\_\_\_

Tel (H): \_\_\_\_\_ HP: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Gender: Male / Female

NRIC/Passport No: \_\_\_\_\_ Nationality (please indicate if Spore PR): \_\_\_\_\_

Race: \_\_\_\_\_ Marital Status: S / M Dialect Group: \_\_\_\_\_

Possess Driving Licence: Yes / No Driving Licence (Class): \_\_\_\_\_

**2. EDUCATION**

<u>School</u>	<u>Period</u>	<u>Highest Exam Passed</u>	<u>Grade</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

<u>College/University</u>	<u>Period</u>	<u>Degree (state class)</u>	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**3. LANGUAGES (IN ORDER OF PROFICIENCY)**

Written: \_\_\_\_\_ Spoken: \_\_\_\_\_

**4. OTHER COURSES COMPLETED**

Course

Date completed

_____	_____
_____	_____
_____	_____
_____	_____

**5. EMPLOYMENT HISTORY (including month & year)**

a. Name of Company: \_\_\_\_\_

Address & Contact No: \_\_\_\_\_

Position Held: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Major Duties: \_\_\_\_\_

Last Drawn Salary: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

b. Name of Company: \_\_\_\_\_

Address & Contact No: \_\_\_\_\_

Position Held: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Major Duties: \_\_\_\_\_

Last Drawn Salary: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

c. Name of Company: \_\_\_\_\_

Address & Contact No: \_\_\_\_\_

Position Held: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Major Duties: \_\_\_\_\_

Last Drawn Salary: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

**6. PAST & PRESENT MEMBERSHIP OF SOCIETY OR ORGANISATION**

a. Religious Organisation

Position

Period of Involvement

_____	_____	_____
_____	_____	_____

b. Secular Societies

Position

Period of Involvement

_____	_____	_____
_____	_____	_____

c. Involvement in Social / Welfare Work: \_\_\_\_\_

d. Games you play / Hobbies: \_\_\_\_\_

**7. FAMILY PARTICULARS**

Spouse (if married)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_ Dialect Group: \_\_\_\_\_ Occupation: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_ Passport No: \_\_\_\_\_ NRIC No: \_\_\_\_\_

<u>Names of Children</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Occupation/School</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

<u>Name of Father</u>	<u>Age</u>	<u>Occupation</u>	<u>Religion</u>
_____	_____	_____	_____

<u>Name of Mother</u>	<u>Age</u>	<u>Occupation</u>	<u>Religion</u>
_____	_____	_____	_____

<u>Names of Brothers &amp; Sisters</u>	<u>Age</u>	<u>Occupation</u>	<u>Religion</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**8. CHURCH MEMBERSHIP**

Date of Baptism: \_\_\_\_\_ Place baptised: \_\_\_\_\_

Present church attending: \_\_\_\_\_ Date joined: \_\_\_\_\_

Position in Church: \_\_\_\_\_

Past & Present ministries involved: \_\_\_\_\_

Any other relevant information: \_\_\_\_\_

**9. MEDICAL DECLARATION**

Are you currently suffering from any physical illnesses / diseases? If yes, please elaborate.

\_\_\_\_\_

Are you currently on any medication? If yes, please elaborate.

\_\_\_\_\_

Have you had an operation or been treated for any illnesses / diseases during the past two years? (If yes, please state illness / disease and period)

\_\_\_\_\_

Do you suffer from other physical disabilities / handicaps? If yes, please elaborate.

\_\_\_\_\_

Do you suffer from any psychological illness? If yes, please elaborate.

\_\_\_\_\_

**10. EMERGENCY CONTACT**

Person to Contact: \_\_\_\_\_ Contact Numbers: \_\_\_\_\_

Residential Address: \_\_\_\_\_

**11. GENERAL INFORMATION**

Do you have a relative working in Bethesda Hall? If yes, please write the relative's name below.

\_\_\_\_\_

Have you been convicted of a criminal offence? If yes, please provide details.

\_\_\_\_\_

**12. REFEREES**

Name two persons (who are not members of your family, one should be your church pastor and the other should be your ex-Supervisor or Colleague) to whom reference may be made concerning your character and employment:

a. Name (English): \_\_\_\_\_ (Chinese): \_\_\_\_\_

Occupation: \_\_\_\_\_ Name of Church: \_\_\_\_\_

Tel/HP: \_\_\_\_\_ Email: \_\_\_\_\_

b. Name (English): \_\_\_\_\_ (Chinese): \_\_\_\_\_

Occupation: \_\_\_\_\_ Name of Church: \_\_\_\_\_

Tel/HP: \_\_\_\_\_ Email: \_\_\_\_\_

**13. DECLARATION**

I certify that the above information is true to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

----- **For Official Use Only** -----

Interview by: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_